

Senate Research Intern



SCOPE OF RESEARCH:

The Senate Secretary is offering an internship for a Research Intern. This is a one-semester, paid assignment on-site at the PA Capitol housed within the Senate Library. The intern will research historical biographies of Senate Members, as well as will research artifacts, memorabilia and additional content for future Library exhibitions focusing on the Institutional history of the PA Senate. See links below for more information:

- <https://www.legis.state.pa.us/cfdocs/legis/BiosHistory/index.cfm?body=S>
- <https://www.library.pasen.gov/Exhibitions.cfm>

The intern will work under the direction of the Senate Librarian and alongside the Senate Library team. The intern will be a bi-partisan researcher, under the jurisdiction of the Office of the Secretary/Parliamentarian of the Senate. The intern will also get a firsthand look at Senate Session and its legislative obligations and operations.

ESSENTIAL DUTIES:

- Research Senate Members' Historical Biographies
- Research content for featured exhibitions in Library
- Observe Senate Session firsthand.

GENERAL KNOWLEDGE, SKILLS and ABILITIES:

- ☆Ability to conduct research; and/or be trained by our Library experts
- ☆Interest in the history of the PA State Senate and the workings of our state government
- ☆Ability to navigate multiple sources with precision, accuracy and detail
- ☆Work as a team player in a professional, confidential manner.

